Dear Sir or Madam,

I would like to thank you for having responded to our invitation to the meeting of the SEE NPM Network in Ljubljana. I am happy to note that all member representatives of the Network will take part, save for the National Preventive Mechanism (NPM) of Albania, that is absent due to other commitments.

Furthermore, I am delighted that for the first time, representatives of the Austrian NPM, as well as a representative of the Bulgarian NPM, and a representative of the Hungarian Commissioner for Fundamental Rights (Ombudsman), who will begin carrying out the tasks as NPM in Hungary on 1 January 2015, will take part. We will also be joined by our colleague Mr Miloš Janković as the representative of the SPT, which will no doubt add value to our meeting. Full list of the participants is enclosed in the attachment.

I hope you had no difficulties organising transportation and accommodation for your stay in Ljubljana. I advise those that will arrive to Ljubljana by plane to look up the information about transport to your hotel on the Ljubljana airport website. If you need any additional help, do not hesitate to contact Nataša Mazovec (Natasa.Mazovec@varuh-rs.si) or me (mobile phone +386 41 45 44 43). You will be provided with lunch on both days of the meeting, on 26 May 2014 and 27 May 2014. Unfortunately, due to our limited budget, you will have to take care of other meals yourselves.

Attached you may find the agenda for the meeting. The meeting will, as already indicated, take place over two days. On the first day (in the Plaza Hotel, in the Maximus venue, on the 15<sup>th</sup> floor), we will discuss our annual reports. The discussion will be divided by theme into several parts (for more detail, see the agenda). I suggest that each NPM prepare a short presentation divided by subject area (perhaps in a form of digital PowerPoint presentation), that will be the starting point for further discussion and, perhaps, conclusions. Since the aim of the meeting is to exchange experiences and views on specific aspects regarding the preparation of the NPM annual report, and in particular discovering good practices, I am looking forward to a lively discussion. This is, after all, one of the aims of our cooperation within the network. At the same time, we will dedicate some time to our future cooperation and any other possible questions. Therefore I am awaiting any questions in this regard.

The second day of our meeting will be shorter and less intensive. I have asked our police force for a short demonstration of how police detention is carried out, and to show us the facilities used for detention. At the same time we will perform an inspection in the role of NPM. Afterwards we will discuss impressions of this visit.

I am looking forward to our meeting. With kind regards,

Ivan Šelih

## Attachment:

- Agenda
- List of participants